

Scope Of Work / Specifications

General Information

Distribution	How will the report be distributed to its consumers? (Dynamic or Static Excel file, printed document, etc) Dynamic Excel workbook with a comments column
Report Rows	What does each row on the report represent? A single job
Criteria	What is the criteria that determines which data is to be included (whether a given row is included or not)? Only include jobs that are in progress and for the Division ID designated by the user. The Cost Account Prefix of the Job must match the Division ID selected.
Navigation	How will users locate the information they are after? After discussing with client, determined that they want to be able to quickly filter the list of jobs to show a specific job type (first section) or all jobs rather than having to scroll down to individual subtotal rows.
Date Driven?	Are amounts on the report relative to specific points in time? If so, what? Amounts would be based on accumulated master file totals

Column Definitions

Identify whether each column is a data field, formula, or data-entry value. For data fields, identify the table and column as well as any associated conditions. For formulas, state the formula logic in plain English (if possible).

	Column	Definition
A	Job	JC – Job . Job
B	Description	JC – Job . Description
C	Original Contract	Sum of JC – Category . Original Estimate Where Extra = ""
D	Anticipated Changes	C – Job . Job Misc Amount 1
E	Pending Changes	Sum of JC – Category . Pending Estimate Changes Where Extra = "" And Category <> "NB"
F	Approved Changes	Sum of JC – Category . Approved Estimate Changes Where Extra = "" And Category <> "NB"
G	Total Contract	C + E + F
H	Margin	Sum of JC Category – Total Estimate where Category = "F" and Extra = "" And Category <> "NB"
I	Billable Variances	Sum of JC – Category . Approved Estimate Changes Where Extra <> "" And Category <> "NB"
J	Margin on Variances	Sum of JC Category – Total Estimate where Category = "F" and Extra <> "" And Category <> "NB"
K	Total Margin	H + J